

Name and surname of the job applicant:

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PESEL no. or Date of Birth:

**INFORMATION ABOUT PROCESSING PERSONAL DATA
OF PERSONS APPLYING FOR A JOB
in Totus Logistic sp. z o.o. in Katowice**

Data Controller

The personal data controller is:

Totus Logistic sp. z o.o.

ul. G. Fitelberga 14

40-588 Katowice

phone no. www.totus.com.pl

In all cases related to personal data protection, please contact

The objectives and legal basis of personal data processing

Personal data of job applicants are processed in order to provide the recruitment process and sign an employment contract, based on the agreement (art. 6 clause 1 letter a of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC. Processing of the personal data in further recruitment processes takes places on the basis of the agreement (art. 6 section 1 letter a of GDPR).

Providing your personal data is voluntary but it is necessary to participate in the recruitment process, and in case of expressing consent, also in further recruitment processes.

Information about data recipients

Personal data of candidates can be transferred to entities entitled on the basis of applicable legal regulations, service providers (such as technical, organizational, IT, courier or postal services), and public administration bodies.

Information about the length of time the personal data will be stored for

The personal data of candidates are stored until the completion of the recruitment process in the case of persons who expressed consent for the processing of the personal data for the needs of the given recruitment process, and in the case of personal data of candidates who expressed consent for the processing of their personal data for the needs of future recruitment processes, for the period of 1 year

calculated from the last day of the year in each the candidate entrusted his/her data. Personal data of candidates can also be processed for the period of limitation of claims related with personal data processing in objectives set out in the consent declaration above.

Rights of candidates related to the processing of their personal data

Candidates are entitled to demand access to their personal data, their rectification, removal or limitation of their processing, to transfer data if the processing is automated and to make a declaration about withdrawal of consent at any time. The withdrawal of consent does not impact the compliance with the right of data processing performed before the consent was withdrawn.

Information about the right to file a complaint to the supervisory authority

Candidates have a right to file a complaint to the supervisory authority:

Urząd Ochrony Danych Osobowych

ul. Stawki 2

00-193 Warszawa

phone no. 22 531 03 00

fax no. 22 531 03 01

kancelaria@giodo.gov.pl www.giodo.gov.pl

Automated decision making

Personal data of candidates are not subjected to automated decision making, including profiling.

DECLARATION

I hereby declare that I have been acquainted with the above information about personal data processing.

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Date and candidate's signature